



## GOVERNOR'S ADVISORY COUNCIL ON AGING

### Meeting Minutes

**Committee/Group:** EXECUTIVE COMMITTEE

**Date:** January 5, 2018

**Time:** 8:00 a.m. – 8:45 a.m.

**Location:** Arizona State Capitol – Executive Tower  
Third Floor Conference Room  
1700 W. Washington Street  
Phoenix, AZ 85007

**Executive Committee Members Present**

Lisa O'Neill (GACA Chair), Becky Brimhall, (Past Chair, Vice Chair) Steve Wagner, and C.T. Wright

**GACA Staff**

Cathy De Lisa

**Absent GACA Executive Committee (EC) Members**

George Evanoff, Diane Joens

**Welcome and call to order**

GACA Chair, Lisa O'Neill called the meeting to order at 8:00 a.m. with a welcome.

**Review & approval Sept. 8, 2017 draft meeting minutes**

Following a review of the September 8, 2017 draft meeting minutes, *Becky Brimhall made a motion to approve the draft minutes; C.T. Wright seconded the motion. The motion passed unanimously.*

**Overview from the Chair, review & discussion**

- Exec. Committee objectives – GACA Chair O'Neill conducted a brief review and discussion of the 2018 Executive Committee objectives. It was determined that the Chair and the Executive Director would work on drafting the protocols and resources to be used to help educate Committee Members and Members of the Public on the Open Meeting Law and processes GACA follows as a public body and Council of the Governor. Those draft materials will be reviewed and discussed by the EC at a future meeting.

- Leadership training – The Chair reported that once the 2018 GACA Chair is appointed by the Governor, plans were underway to provide orientation to any new appointments and leadership training to those appointed as GACA Officers and Committee Chairpersons by the 2018 Chair. Executive Director Cathy De Lisa reported plans to meet with the new Boards and Commissions Director and Policy Assistant on January 11 to discuss the Governor’s Advisory Council on Aging. Members shared concern regarding the Council’s inability to achieve a quorum following the January meeting due to term expirations and lack of appointments to replace those choosing not to reapply. The Executive Director promised to share the concerns as well as the wish list for membership and need for commitment to active participation by new appointments.
- Requests for Sponsorship – three applications, shared in advance with the full Council, were reviewed by the group. After lengthy discussion on the best use of donation funding collected for this purpose and greatest impact, the group recommended financial support for the AZ4A summit September 20-21, 2018 in Mesa, only. *Becky Brimhall made a motion to recommend the \$15,000 sponsorship of the Aging Well in Arizona 2018 Aging Summit. C.T. Wright seconded the motion. The motion passed unanimously.*

### **Staff report & discussion**

Updates, successes & roadblocks – GACA projects, office initiatives, staffing & operations and related items – Executive Director Cathy De Lisa provided a short update on the email migration, year-end wrap up efforts, annual report data and continued commitment to the Arizona Alzheimer’s Task Force. The Governor’s visit to the office with one-to-one interactions during his holiday walkabout was also shared.

### **Report out and discussion related to Executive Committee**

Steve Wagner provided an update on a health equity pilot project funded by Dignity Health and Legacy Foundation that is providing 250 automated defibrillators and training 3,000 in the greater South Mountain community.

### **Adjourn**

Council Chair Lisa O’Neill adjourned the meeting at 8:47 a.m.

Copies of all the meeting materials are available for review through the Governor’s Advisory Council on Aging office.

**NEXT MEETING:** The next Executive Committee meeting is planned for March 2, 2018; time and location to be announced by Public Meeting Notice posted at the Governor’s Advisory Council on Aging website: <http://govtrans.az.gov/gaca/>. These meetings are open to the public.