



## GOVERNOR'S ADVISORY COUNCIL ON AGING

### Meeting Minutes

**PENDING APPROVAL**

**Committee:** EXECUTIVE COMMITTEE

**Date:** September 6, 2019

**Time:** 8:00 a.m. – 8:24 a.m.

**Location:** Arizona State Capitol – Executive Tower  
Governor's Office on Aging, Suite 240  
1700 W. Washington Street  
Phoenix, AZ 85007

#### **Executive Committee (EC) Members Present**

Lisa O'Neill (GACA Chair), Belinda Akes (GACA Vice Chair), David Spelich (Secretary), Barbara Marshall (Legislative and Policy Education Chair), Carol Brown (Aging in Community Committee Chair)

#### **Absent EC Members**

Steve Wagner (Marketing Committee Chair)

#### **GACA Staff**

Lizette Cordero

#### **Welcome & Call to order**

Council Chair, Lisa O'Neill, called the meeting to order at 8:08 a.m. with a welcome to all meeting participants present.

#### **Review & approval of July 12, 2019 draft minutes**

GACA Chair O'Neill requested a review of the July 12, 2019 draft meeting minutes. Following a review, *Belinda Akes made a motion to approve; Carol Brown seconded the motion without edits. Motion passed by the following roll call: Carol Brown-aye, Lisa O'Neill-aye, David Spelich-aye, Belinda Akes-aye, Barbara Marshall-aye.*

## **Overview from the Chair, review & discussion**

- **Sunset Review**
  - Chair O'Neill reported the 2009-2019 GACA Sunset Review Report is complete and was hand delivered to Cherie Stone, Senate Health and Human Services Research Analyst. Chair O'Neill, mentioned she had a discussion with Ms. Stone regarding the Sunset Review Process and Ms. Stone stated there are numerous Councils and Committees currently under Sunset Review and the process could run from September to early January 2020. Ms. Stone also confirmed to Chair O'Neill the GACA Council will be notified on review day if the GACA will continue or sunset. Ms. Stone notified Chair O'Neill a hearing date has not been established yet. A conversation ensued amongst the Executive Committee Officers and they expressed their gratitude to Chair O'Neill for all her hard work with the preparation, completion and timely delivery of the Sunset Review Report. Chair O'Neill also provided the Final 2009-2019 GACA Sunset Review Binder and flash drive for the GACA Office files.
  - Chair O'Neill stressed the importance and need to increase public attendance at the GACA and Committee Meetings in 2020 and recommended this be a topic of discussion at the November GACA Planning Group Meeting. Chair O'Neill suggested the possibility of incorporating Legislative and Policy Education (LPEC) into the GACA meeting which would increase the meeting duration from two hours to three hours. Chair O'Neill reminded the Executive Committee Officers to review the GACA By Laws to ensure compliance with any potential meeting mergers and/or changes.

## **Staff report & discussion**

- **Updates GACA staffing, operations & related items** – Executive Assistant, Lizette Cordero, reported there is still no update regarding the appointment of the Executive Director or appointments/reappointments of GACA Council Members at this time.

## **Report out & discussion related to Executive Committee research, training, seminars, workshops, webinars, conferences, best practices and related items**

- **Reminders from Chair O'Neill**
  - Chair O'Neill will not be available the last week in September and October 27 to December 5, 2019 she will be in D.C. working on the Health and Aging Policy Fellow she's been awarded.
  - Committee Officers must be prepared as the Committee of Reference may request a meeting with Council/Committee Leads prior to the Sunset Review date.
- **2019 Objectives** - Chair O'Neill provided an update of the 2019 objectives as follows:
  - AICC Objective #5 – Sponsor 1 to 5 Virtual Dementia Tours (VDT) at \$2,000 each (carryover year 3 objective). This objective is on hold until after Sunset Review, Spring 2020.
  - Executive Committee objectives have all been completed for 2019.
  - GACA Objective #2 – GACA submits an annual end of year written report of its recommendations regarding the State Plan on Aging to the Governor, the Senate President and the Speaker of the House. This objective will be completed in January 2020.

- LPEC – The Legislative Update Report is on hold until the new Executive Director is appointed.
- Marketing Committee Objectives have all been completed for 2019.
- AICC Committee Chair, Carol Brown, informed all that Representative Jennifer Longdon and Representative Timothy Dunn have formed a TASA Ad Hoc Committee on Abuse and Neglect of Vulnerable Adults. Ms. Brown reported she attended the first Ad Hoc Meeting with GACA Marketing Committee Chair, Steve Wagner, on August 20, 2019. Ms. Brown invited interested parties to attend the next meeting taking place on September 17, 2019 at the Capitol in House Hearing Room 1. Ms. Brown stated she's made an appointment to meet with Representative Jennifer Longdon to discuss ideas/suggestions for the Ad Hoc Committee and share activities Ms. Brown is involved with in her own community that address abuse and neglect of vulnerable adults. Ms. Brown agreed to provide an update to the Council at the next GACA meeting.

### **Adjourn**

GACA Chair, Lisa O'Neill, adjourned the meeting at 8:24 a.m.

Copies of all meeting materials are available for review through the Governor's Advisory Council on Aging (GACA) office.

**NEXT MEETING:** The next Executive Committee meeting to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <https://aging.azgovernor.gov/>. These meetings are open to the public.