



GOVERNOR'S ADVISORY COUNCIL ON AGING

Meeting Minutes

PENDING APPROVAL

Committee: EXECUTIVE COMMITTEE

Date: January 10, 2020

Time: 8:00 a.m. – 8:25 a.m.

Location: Arizona State Capitol – Executive Tower
Governor's Office on Aging, Suite 240
1700 W. Washington Street
Phoenix, AZ 85007

Executive Committee (EC) Members Present

Lisa O'Neill (GACA Chair), Belinda Akes (GACA Vice Chair), David Spelich (Secretary), Carol Brown (Aging in Community Committee Chair)

Absent EC Members

Barbara Marshall (Legislative and Policy Education Chair), Steve Wagner (Marketing Committee Chair)

GACA Staff

Lizette Cordero

Welcome & Call to order

Council Chair, Lisa O'Neill, called the meeting to order at 8:00 a.m. with a welcome to all meeting participants present.

Review & approval of September 6, 2019 draft minutes

GACA Chair O'Neill requested a review of the September 6, 2019 draft meeting minutes. Carol Brown noted an edit to be made in the Report out & discussion section in the first sentence:

“AICC Committee Chair, Carol Brown. Informed all that Representative Jennifer Longdon and Representative Timothy Dunn have formed a TASA Ad Hoc Committee on Abuse and Neglect of Vulnerable Adults”. The acronym “TASA” should be removed from the sentence. *Following the review, Carol Brown made a motion to approve with the above-mentioned edit; Belinda Akes seconded the motion. Motion passed by the following roll call: Carol Brown-aye, Lisa O’Neill-aye, David Spelich-aye, Belinda Akes-aye.*

Leadership Training

- Chair O’Neill explained that due to the GACA Sunset Review, and lack of new appointed members, GACA orientation/leadership training will be on hold until after the Sunset Review Hearing scheduled for January 15, 2020 in the Senate Hearing Room 109 at 2:30 p.m. where the decision will be announced if the GACA will Sunset or continue. If the Council continues, Chair O’Neill anticipates Boards and Commissions will resume appointments to the Council and orientation/leadership training can commence.
- Chair O’Neill reminded all if GACA moves forward the new Executive Director will need to focus on the importance of improving attendance at the GACA and Committee meetings going forward.

Overview from the Chair, review & discussion

- Sunset Review Update
 - Chair O’Neill reported she has been informed she must deliver a final five minutes summary speech regarding GACA to the Committee of Reference at the Sunset Hearing prior to the decision announcement. Chair O’Neill mentioned she believes the Sunset Hearing will take approximately 15-20 minutes and encouraged all Council Members and staff to be present, if possible. A conversation ensued amongst the Executive Committee Officers and they expressed their gratitude to Chair O’Neill for all her hard work with the preparation, completion and timely delivery of the Sunset Review Report and her leadership as Council Chair the past three years.
 - Chair O’Neill mentioned Council Members appointments’ by Boards and Commissions have been put on hold until the outcome of the Sunset Review Hearing. The Chair stated there are currently four Council members terms’ that expired in 2018, two term expirations in 2019 (including the Council Chairs’ term), two Council member terms will expire in 2020 and one Council member term in 2022.
 - Chair O’Neill announced that Council member Deborah Hankerd has resigned as a Council Member effective her term expiration date, December 31, 2019. Chair O’Neill expressed gratitude for Ms. Hankerds’ hard work and contributions to the GACA during her six-year tenure. Chair O’Neill mentioned she will be contacting Ms. Hankerd to thank her personally and Council members may do the same. Ms. Hankerds’ name plate will be signed by Council members and staff during the GACA Meeting at 11:00 a.m. and mailed to Ms. Hankerd with a Certificate of Appreciation and a small token of gratitude, (a pen set), from the GACA.

- Chair O’Neill suggested to the Executive Council Officers that the February 7, 2020 GACA Telephonic Meeting be cancelled as there will not be any new Council Members and the date is too close to the Sunset Review Hearing. The Executive Committee agreed and noted to continue the discussion with all Council members at the 11:00 a.m. GACA Meeting.
- Chair O’Neill discussed bill SB 1049 - Advisory Council on Aging introduced by Senator Brophy McGee. The Bill has a slight revision regarding where the GACA would be hosted. The bill suggests the GACA be hosted by the Governor’s Office of Youth, Faith and Family which is a larger all-inclusive office.
- Follow up – requests to GACA

- Chair O’Neill presented two Sponsorship requests as follows:
 - (1) **Arizona Caregiver Coalition** is requesting a \$600 sponsorship, an increase of \$100 from previous years, for Family Caregiver Day at the Capitol on March 5, 2020. The sponsorship funds will be allocated as follows:
 - \$250 Design and print materials to promote the event
 - \$350 Compile and print Advocacy Books to be given to participants, including 60 binders and printed handouts on legislative issues and voter registration. GACA will also be listed as a sponsor on all materials and any GACA materials provided will be included in bags given to participants.

The Executive Committee discussed and agreed sponsorship for this event is beneficial to the GACA due to exposure to other geographic areas, this is a non-partisan event and is correlated with GACA’s advocacy, support and awareness of the importance of Caregivers roles’ in the Aging community. Chair O’Neill announced she will have to abstain from voting on this sponsorship request due to a conflict of interest. *The Executive Committee agreed to move this request to the GACA for review/approval with the following roll call vote: Lisa O’Neill-abstain due to a conflict of interest, David Spelich-aye, Carol Brown-aye, Belinda Akes-aye.*

- (2) **Arizona Association of Area Agencies on Aging** is requesting a \$15,000 sponsorship for the 2020 Aging Summit on September 17, 2020. The \$15,000 Platinum Sponsorship includes:
 - Podium time at general session
 - Opportunity to place materials on tables for each conference attendee at the opening session
 - Signs displayed throughout the conference
 - Premium logo placement on the conference’s promotional materials
 - One full-page ad in the conference program
 - Company name listed in conference program
 - Opportunity to place materials in conference tote bag
 - Logo and website link on registration site, AZ4A’s website and social media
 - Exhibitor Booth

- Priority placement of exhibit booth
- Six full-access registrations to the conference
- VIP seating at general session and meals

A discussion ensued and Executive Committee members agreed it is beneficial for GACA to have representation at this event. This is a bi-annual, statewide event that is very well attended and GACA will get good exposure. Chair O’Neill stated, if the GACA continues, the new Council Chair will have to standardize repeated sponsorships for budgetary purposes.

Note: The GACA Donations Account is approximately at \$60,000.

The Executive Committee agreed to move this request to the GACA for review/approval with the following roll call vote: Lisa O’Neill-aye, David Spelich-aye, Carol Brown-abstain due to a conflict of interest, Belinda Akes-abstain due to conflict of interest.

Exec. Committee 2020 objectives discussion

- Chair O’Neill reviewed all the 2020 objectives and praised the Council for their good work developing the GACA and Committees’ 2020 objectives as she was unable to attend and lead the November GACA Planning Meeting. Executive Committee Members praised former GACA Chair, Becky Brimhall, for her assistance streamlining the meeting and keeping the GACA on the right track with her advice and guidance. Chair O’Neill clarified that a Marketing Committee is mandated but they don’t have to conduct meetings and long-term outcomes should be the focus for the future.

Staff report & discussion

- There were no GACA staffing or operations and related items to report at this time.

Report out & discussion related to Executive Committee

- There were no updates reported at this time.

All meeting materials are available for review at the Governor’s Advisory Council on Aging (GACA) Office.

Adjourn

GACA Chair, Lisa O’Neill, adjourned the meeting at 8:25 a.m.

NEXT MEETING: The next Executive Committee meeting is scheduled for March 6, 2020; the time and location to be confirmed and announced by Public Meeting Notice posted at the Governor’s Advisory Council on Aging website: <http://govtrans.az.gov/gaca/>. These meetings are open to the public.